

No.- HR-18011/11/2022-HR NMCG
Ministry of Jal Shakti
Department of Water Resources, River Development
& Ganga Rejuvenation
National Mission for Clean Ganga

1st Floor,
Major Dhyan Chand National Stadium
India Gate, New Delhi- 110001

Dated: ^{02nd} June, 2022

Notice regarding engagements of Professionals in the State Project Management Group (SPMG)- Uttar Pradesh and Jharkhand

Applications are invited from willing and eligible individuals for engagement on contract basis on fixed remuneration for a period of one year, initially, from the date of engagement which may be extended or curtailed as per the functional need.

1. Engagements of Professionals in the State Project

Management Group (SPMG)- Uttar Pradesh and Jharkhand

National Mission for Clean Ganga (NMCG) proposes to engage **13 (Thirteen) Professionals** (2 in Jharkhand and 11 in Uttar-Pradesh) for achieving its objectives:

1. The Terms and Conditions, the eligibility criteria etc., for engaging the Professionals shall be as under:

1.1 **Categories to be engaged:** Professionals

1.2 **Target group:** The candidates as per the prescribed "eligibility" at Annexure A.

1.3 **Objectives:** To achieve the objectives of NMCG as per Authorities Order dated 7th October, 2016 in a time bound manner.

1.4 **Eligibility:** Interested candidates, who are citizens of India and fulfilling the eligibility criteria (education qualification & experience) at Annexure 'A'.

1.4.1 **Age:** Candidate must be less than 50 years

1.5 **Duration of the Engagement:** The initial term of appointment shall be for a period of one year from date of engagement and subsequent extension(s) if any, shall be decided on case-to-case basis depending upon requirement and performance.

The appointment of professionals would be on Full-time basis and they would not be permitted to take up any other assignment during the period of engagement with the NMCG/SPMG/SMCG.

1.6 **Number of vacancies:** Professionals – 13

1.7 **Declaration of Secrecy:** All professionals engaged will be required



to furnish oath of secrecy in prescribed format at the time of reporting for the engagement.

During the period of assignment with SPMG/SMCG/NMCG, the professionals would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of engagement to anyone who is not authorized to know/have the same.

The professionals engaged by the SPMG/SMCG/NMCG shall in no case represent or give opinion or advice to others in any manner which is adverse to the interest of SPMG/SMCG/NMCG.

1.8 All other terms and conditions of engagement will be as per rules and regulations of concerned States.

1.9. Termination Notice:

SPMG/SMCG/NMCG can cancel the appointment of a consultant at any time, without providing any reason for it. However, in the normal course, it will provide one month's notice to the Consultant. The Professionals can also seek for termination of the Contract upon giving one month's notice to the NMCG.

1.10 Application and Selection:

1.10.1 Method of application – Submission of online application with CV as per the advertisement of the NMCG.


1.10.2 All the received applications are short listed based on requisite eligibility will be called for personal interview on a specified date.

1.10.3 The selection shall be made on the basis of recommendations of Consultant Evaluation Committee (CEC) constituted for the purpose by the NMCG.

1.10.4 The candidate will be required to produce original certificates in support of fulfilling the eligibility criteria, etc., as to educational qualification and experience during interview and at the time of joining.

Note: No TA/DA will be provided for attending the interview/joining, irrespective of selection.

Interested candidates may apply by submitting their details through online as per the applicability of the position within 15 days from issue of advertisement in Newspapers.


(Binod Kumar)
Director

Contact No : 011-23072900

ANNEXURE -A

STATE PROJECT MANAGEMENT GROUP (SPMG)- UTTAR PRADESH

1. - Implementation Support Advisor
2. - Communication Manager (Unit Head)
3. - Sewerage Specialist
4. - Economic/Financial Analysis Specialist
5. - Solid Waste Management Specialist
6. - Senior Procurement Specialist
7. - Grievance Redressal Officer
8. - RTI Officer
9. - IT Officer
10. - Enforcement Coordinator
11. - Assistant GIS Specialist

Implementation Support Advisor- 01 Post

Mode of Selection- On Contract

Qualification -

- o Post-Graduation in Business Administration from reputed institute.

Experience -

- o 15 years of relevant experience, of which 10 years in Public Sector.
- o 3 years of experience as Team Leader or 5 years as Deputy Team Leader.
- o Proven track-record for having experience in state level/central level programmes/projects in public sector.
- o Experience in project management is desirable.

Job Description-

- o Overall responsibility for providing implementation support for infrastructure investment support, communications & outreach, as well as financial management, procurement, enforcement, HR, and facilities management for SPMG/SMCG.
- o Provide administrative support to higher official at SMCG and any other tasks assigned by SPMG/NMCG
- o Coordination with all stakeholders (NMCG, SMCG, State Departments,



- Executing Agencies, World Bank etc.) for effective implementation.
- Identification of implementation bottlenecks and ensuring resolution.
- Submission of monthly activity report to NMCG.

Emoluments-

- Level L2 (Rs.80,000 – 1,10,000) per month consolidated.

Communication Manager (Unit Head) - 01 Post

Mode of Selection- On Contract

Qualification -

- Post Graduate degree in Mass Media/Journalism from reputed institute.

Experience -

- 15 years relevant experience.
- Must have lead communication programme of Govt. of India (Gol) schemes (National/ State level) towards public outreach
- Experience in behavioral change aspects of communication.

Job Description-

- Preparation of annual plan for Communication & Public Outreach activities in the State.
- Responsible for SPMG's communications & public outreach activities in the state in coordination with District Ganga Committees (DGCs)
- Work closely with team members of other units of SPMG and other partners like NYKS, educational institutions etc.to promote effective strategic communication and facilitating shared vision development and awareness building.
- Documentation and submission of monthly activity report to NMCG.
- Facilitate DGC meetings in the state.
- Implementation of IEC activities as per mandate given by NMCG.
- Any other tasks assigned by SPMG/NMCG

Emoluments-

- Level L2 (Rs.80,000 – 1,10,000) per month consolidated.

Sewerage Specialist-01 Post

Mode of Selection- On Contract

Qualification-

- Graduate degree in Civil Engineering from reputed institute.

Experience -

- 8 years' experience in wastewater management.
- Should have experience in planning, design, and construction supervision / Construction for STP and/or sewerage network
- Should have design / construction experience of at least 2 STP projects having minimum capacity of 25 MLD each.

- Should have design / construction experience at least 2 sewage network projects of minimum 50 km length.
- Experience in decentralized wastewater treatment, Faecal Sludge & Septage Management.

Job Description-

- Shall be responsible for development of annual action plan for sewage works in the State.
- Review and provide technical guidance on sewerage infrastructure investment projects including design and implementation, operation & maintenance, coverage, house connections, etc.
- Submission of monthly activity report to NMCG.
- Review and appraisal of DPRs prepared by executive agencies.
- Periodic supervision and project site visits
- Training to executing agencies on DPR preparation.
- Any other tasks assigned by SPMG/NMCG

Emoluments-

- Level L3 (Rs.70,000 – 1,00,000) per month consolidated.

Economic/Financial Analysis Specialist-01 Post Mode of Selection- On Contract

Qualification-

- Post-Graduation in Economics/Finance from reputed institute.

Experience-

- 8 years' relevant experience in infrastructure investment projects.
- Experience in financial modelling / analysis in implementation of sewage infrastructure projects funded by multilateral agencies such as World Bank, ADB, JICA etc.

Job Description-

- Review investment project proposals from economic/financial viewpoint.
- Estimate financial requirements for investments
- Ensure compliance with NGRBA framework.
- Assistance in bid evaluation process.
- Review and appraisal of financial close documents for HAM projects.
- Preparation and Submission of monthly, quarterly and annual expenditure plan and its regular review.
- Development of financial completion reports for projects.
- Submission of monthly activity report to NMCG
- Any other tasks assigned by SPMG/NMCG

Emoluments-

- Level L3 (Rs.70,000 – 1,00,000) per month consolidated.

Solid Waste Management Specialist-01 Post Mode of Selection- On Contract

Qualification

- Graduate degree Environmental / Civil Engineering / Environment Planning or related field from reputed institute.

Experience -

- 8 years of relevant experience in the field of solid waste management
- Well versed with solid waste management rules 2016
- Experience of designating / developing 2 nos. of Faecal Sludge and Septage Management Plants

Job Description-

- Preparation, review and appraisal of solid waste management DPRs
- Conduct technical review and provide guidance on planning and preparation of solid waste management investment proposals.
- Review and provide guidance on solid waste management aspects of investment design, implementation maintenance etc.
- Regular review and compilation of solid waste management status and Namami Gange initiatives progress in the State.
- Coordination with State urban development department, ULBs and other stakeholders for solid waste management & river rejuvenation in the State
- Periodic site visits to the projects for progress review
- Submission of monthly activity report to NMCG
- Any other tasks assigned by SPMG/NMCG

Emoluments-

- Level L3 (Rs.70,000 – 1,00,000) per month consolidated.

Senior Procurement Specialist 01 Post**Mode of Selection- On Contract****Qualification-**

- Graduate degree in Engineering (Civil/Mechanical) / MBA from reputed institute.

Experience -

- 8 years relevant experience in public procurement.
- Should have in depth knowledge and understanding of the procurement procedure & guidelines, technical and commercial aspects of procurement for projects funded by GoI / multilateral funding agencies.

Job Description-

- Responsible for ensuring all SMCG-UP procurements are as per applicable guidelines.
- Preparation and submission of annual procurement plan
- Responsible for handling complete bid process management such as preparation of tender documents, publication, response to queries,

addendum, bid evaluations, preparation of contract, contract monitoring etc.

- Coordinate with stakeholders (NMCG, SMCG, World Bank executing agencies etc.) regarding timely approval on the procurement documents.
- Developing and using effective systems (including related information management, monitoring, and reporting) for procurement under the NGRBA program.
- Facilitation (including appropriate training) of staff of central, state and other agencies implementing NGRBA activities, on procurement arrangements.
- Submission of monthly activity report to NMCG
- Any other tasks assigned by SPMG/NMCG

Emoluments-

- Level L3 (Rs.70,000 – 1,00,000) per month consolidated.

Grievance Redressal Officer-01 Post Mode of Selection- On Contract

Qualification-

- Post Graduate degree in Social Sciences from reputed institute.

Experience -

- 8 years' relevant experience.
- 3 years' experience as Grievance Redressal Officer (GRO) or equivalent in projects funded by the multilateral agencies.
- Experience as trainer on grievance redressal mechanism and other related aspects shall be desirable.

Job Description-

- Responsible for effective functioning of NGRBA's Grievance Redressal (GR) system in the state
- Developing and managing the grievance redress mechanism.
- Draft GRM Manual with operating procedures and an organogram for grievance redress.
- Institutionalizing the grievance redressal mechanism at project level.
- Monthly reviews, site visits and preparation of grievance redressal report
- Training of executing agency and contractor officials on GR.
- Responsible to provide adequate and quick resolution to all the escalated complaints.
- Preparation and submission of monthly activity report to NMCG.
- Any other tasks assigned by SPMG/NMCG

Emoluments-

Level L3- (70,000-1,00,000) Per Month Consolidated.

RTI Officer-01 Post

Mode of Selection- On Contract

Qualification

- Graduate degree from reputed institute.

Experience -

- 6 years' relevant experience.
- Well-versed with RTI act as amended from time to time.

Job Description-

- Responsible for NGRBA program's state level compliance with RTI Act, RTI regulations and reporting requirements.
- Processing and making decisions about formal RTI applications.
- Responsible for provide training, support and advice in relevant matter
- To scrutinize applications and find out concerned section / department to whom request is to be forwarded.
- To compile the information and preparation of reply to RTI applications.
- To ensure delivery of information to the applicants.
- To seek services of other officers who are posted in other departments and are acquainted with the information for ensuring the delivery of complete reply to the applicant.
- To ensure disposal of the requests within prescribed time period.
- To prepare weekly statements and to apprise off the situation to higher officials.
- To maintain all RTI records, receipts of RTI, disposal and submit an annual statement.
- Submit a monthly activity report to NMCG
- Any other tasks assigned by SPMG/NMCG.

Emoluments-

- Level L4 (Rs.40,000 – 70,000) per month consolidated.

IT Officer-01 Post

Mode of Selection- On Contract

Qualification

- Engineering Degree in computer science / electronics or BCA from reputed institute.

Experience -

- 6 years of domain experience of IT Infrastructure in the following expertise areas namely, Networking, System Hardware and IT application/ Software
- Should have 3 years' experience in lead IT specialist role dealing with above IT infrastructure.

Job Description-

- Develops IT infrastructure at SPMG.
- Responsible for proper functioning of all IT systems at SPMG.
- Responsible for timely maintenance of IT systems/equipment's
- Any other tasks assigned by SPMG/NMCG
- Strengthening and streamlining of development of IT system.

- Submission of monthly activity report to NMCG.
- Any other tasks assigned by SPMG/NMCG.

Emoluments-

- Level L4 (Rs.40,000 – 70,000) per month consolidated.

Enforcement Coordinator-01 Post Mode of Selection- On Contract

Qualification

- Engineering Degree in Environmental Engineering or B.Sc. in Environmental Science from reputed institute.

Experience -

- 6 years' relevant experience in environmental monitoring and compliance.

Job Description-

- Responsible for ensuring compliance/enforcement on various aspects of NGRBA program.
- Working in close coordination with CPCB and SPCBs for monitoring the status of environmental compliance by various polluting industries and other agencies.
- Coordinating with concerned state departments for collection, compilation and submission of periodic reports for various committees constituted for implementation, review and supervision etc. and other court related matters.
- Responsible for regular inspection visits to identify defaulters / noncompliance etc. and submit the reports to SPMG/NMCG
- Preparation of notices for action against defaulting units
- Submission of monthly activity report to NMCG.
- Any other tasks assigned by SPMG/NMCG

Emoluments-

- Level L4 (Rs.40,000 – 70,000) per month consolidated.

Assistant GIS Specialist-01 Post Mode of Selection- Contract

Qualification

- Post Graduate degree in Remote Sensing (RS) & GIS or Graduate degree with PG diploma in RS & GIS from reputed institute.

Experience -

- Minimum experience of 6 years in RS & GIS

Job Description-

- Develop and maintain comprehensive Geographic Information System for Ganga basin in the state, including on topography, terrain, climate, land



use/ land cover, surface and groundwater, wetlands, water quality, administrative, and other aspects.

- Collate existing spatial datasets and undertake/supervise development of new spatial datasets.
- Help contribute to reporting, knowledge product generation, analysis, and website development through mapping, spatial visualization of attribute data, and spatial analysis.
- Coordination with remote sensing center, UPPCB, other concerned State departments agencies.
- Submission of monthly and quarterly report to NMCG.
- Any other tasks assigned by SPMG/NMCG

Emoluments-

- Level L4 (Rs.40,000 – 70,000) per month consolidated.

STATE PROJECT MANAGEMENT GROUP (SPMG)- JHARKHAND

1. Environment Safeguard Specialist
2. Social Safeguard Specialist

Environment Safeguard Specialist- 01 Post Mode of Selection- On Contract

Qualification -

- Master's Degree in Environmental Science / Environment Management / Environmental Planning / M.Tech (Environmental Engineering) from reputed institute.
- PhD (Environmental Science/Environment Engineering) from reputed institute shall be desirable.
- NABET Accreditation for Functional Area Expert for Water Pollution (WP), Solid Waste Management (MSW) and EB shall be desirable.

Experience -

- Minimum 8 years of relevant experience after the master's degree.
- Must be well versed with the Environmental Safeguard Policies of multilateral funding agencies such as World Bank/ADB/JICA;
- At least 5 report writing experience for the Initial Environmental Examination (IEE) / Environmental Impact Assessment (EIA) reports for the multilateral funded projects.
- Involved in at least one supervision project for the implementation of EIA/ESIA/ ESAMP related to Water Supply/Sewerage network (STP)/any other urban development projects.

Job Description

- Provide overall technical environmental safeguards oversight for the project preparation and implementation.



- Focus will be on environmental risk management, including measures for addressing pollution (including noise pollution), inappropriate fertilizer use, pest management, land degradation, biodiversity loss and familiarity with environmental methodologies, and other environmental issues that may arise in the project.
- Coordinate closely with the project team, including the social specialist, consultants, contractors, and implementing partners in planning, managing, monitoring and reporting environmental risks and performance in the project, and provide necessary technical assistance;
- Undertake regular field visits to project sites to assess environmental impacts and verify environmental monitoring information provided in the reports of contractors and implementing partners, including photo documentation as applicable
- Conduct environmental due diligence and impacts of projects and develop implementable environmental action plans for implementation
- Ensuring that bidding documents and contracts include necessary environmental and monitoring provisions.
- Preparation and review of IEE/EIA/EMP and other relevant reports.
- Submission of monthly activity report to NMCG.
- Any other tasks assigned by SPMG/NMCG

Emoluments-

- Rs 75000-Rs 1,00,000 per month consolidated.

Social Safeguard Specialist- 01 Post Mode of Selection- On Contract

Qualification -

- Post-Graduate degree in Social Sciences from reputed institute.
- PhD (in Social Science) and NABET Accreditation for Functional Area Expert for Socio-Economic sector shall be desirable.

Experience –

- Minimum 8 years of experience after the master's degree.
- The candidate must be well versed with the Social Safeguard measures and relevant policies related to Resettlement and Rehabilitation and Entitlement multilateral agencies funded projects.
- Must have worked in at least 5 projects funded by World Bank/ADB related to social safeguard measures and have prepared Social Impact Assessment (SIA), R&R reports including Resettlement Action Plan (RAP) or its implementation.

Job Description

- Provide overall technical social safeguards oversight for the project preparation, implementation and monitoring.
- Undertake regular field visits to project sites to assess social impacts and verify



social monitoring information provided in the reports of contractors and implementing partners.

- Ensuring that bidding documents and contracts include necessary social provisions, including sexual exploitation and abuse/sexual harassment (SEA/SH) risks, security risk, Gender Based Violence (GBV) and requirements related to Indigenous Peoples Plans (IPPs) (if applicable) in management provisions.
- Analyzing project implementation reports to ensure that all work is completed in alignment with the World Bank's Environmental and Social Framework;
- supervising contractors' performance in handling specific social issues, such as SEA/SH (and monitoring measures related to the Codes of Conduct), IPPs, security measures, the Labor Management Procedures, and the Grievance Mechanism; providing corrective instruments as needed.
- Submission of monthly activity report to NMCG
- Any other tasks assigned by SPMG/NMCG

Emoluments-

Rs 75000-Rs 1,00,000 per month consolidated.

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