

No. HR-24011/1/2022-HR NMCG
Ministry of Jal Shakti
Department of Water Resources, River Development
& Ganga Rejuvenation
NATIONAL MISSION FOR CLEAN GANGA (NMCG)

Subject: - Internship Scheme for National Mission for Clean Ganga (NMCG).

NMCG invites internships to familiarize interested and motivated Graduate and Postgraduate students from diverse academic backgrounds. This document is a guideline document outlining the procedural aspects of such internships including applicability, eligibility, selection process and other related modalities:

1. Objectives:

- i. To facilitate current academic talent to be associated with the work of NMCG;
- ii. To familiarize the future professionals with the Government functioning, policy, monitoring as well as promoting regular knowledge exchange from academic field;
- iii. To fuse/integrate updated research techniques and technologies within the Institution.

2. Purpose:

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To allow short term exposure of “selected candidates” with the different Verticals/ Divisions/ Units of NMCG as ‘Interns’. A list of domains/ areas for which Internship is invited is enclosed as **Annexure – “A”**. However, it is to be noted, that such internship does not provide any assurance for a job in National Mission for Clean Ganga.

3. Applicability:

- i. Applicable to Indian students
- ii. Internship shall be available to Graduate and Postgraduate students. Those in the final year of post-graduation can also apply.
- iii. The application for internship is to be endorsed by the University / Institution as per **Annexure-C**.

4. Modalities:

Interns will be placed in NMCG headquarter, New Delhi or in any of the States Mission or Projects under Namami Gange Programme of NMCG.

Starting date: The applications shall be invited 2 times in a financial year. The time schedule of the same shall be made available on the website of NMCG.

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Duration: The period of Internship shall be at least four weeks but not exceeding six months in individual cases.

5. **Eligibility Criteria:**

Qualifications: *Bonafide* students of any recognized University/ Institution within India, fulfilling following conditions are eligible to apply for the Internship across given domains:

i. **Municipal, Industrial and other sources of pollution and its abatement**

Graduation/ Post Graduation in Civil/Mechanical/Electrical//Environmental Science/Bio- Technology /Microbiology/Industrial Biology/ Instrumentation or Equivalent with not less than 75% or equivalent (in case of CGPA) in last annual exam.

ii. **River Front Development**

Graduation/ Post Graduation in Planning/Architecture/Civil Engineering or Equivalent with not less than 75% or equivalent (in case of CGPA) in last annual exam.

iii. **Afforestation, Natural Farming and Biodiversity**

Graduation/ Post Graduation in Agriculture/Forestry/Environment Science/ Biodiversity Conservation or Equivalent with not less than 75% or equivalent (in case of CGPA) in last annual exam.

iv. **Urban Planning**

Graduation/ Post Graduation in Planning/Architecture /Urban Design or Equivalent with not less than 75% or equivalent (in case of CGPA) in last annual exam.

v. **Wetlands**

Graduation/ Post Graduation in Environmental Engineering/Science or Equivalent with not less than 75% or equivalent (in case of CGPA) in last annual exam.

(vi) **Communication and Social Media Strategy**

Graduation/ Post Graduation in Digital Media, Social Sciences/ English or Hindi Literature / Journalism or Equivalent with not less than 75% or equivalent (in case of CGPA) in last annual exam.

vii. **Geographic Information System (GIS)**

Graduation/ Post Graduation in Science/Maths/Geography/Engineering/ GIS and Remote Sensing or Equivalent with not less than 75% or equivalent (in case of

CGPA) in last annual exam.

viii. **Finance**

Graduation/ Post Graduation in Finance/ Economy/ Commerce or Equivalent with not less than 75% or equivalent (in case of CGPA) in last annual exam.

ix. **Human Resources**

Graduation/ Post Graduation in Management/Administration or Equivalent with not less than 75% or equivalent (in case of CGPA) in last annual exam.

x. **Policy and Law**

Graduation/ Post Graduation in Law with not less than 75% or equivalent (in case of CGPA) in last annual exam.

xi. **International Cooperation**

Graduation/ Post Graduation in Management/ Environment Science/Studies or Equivalent related field with not less than 75% or equivalent (in case of CGPA) in last annual exam.

Age: Must be between 21 – 28 years for candidates completed Graduation/Post Graduation.

6. **No. of Interns:** Number of interns may be finalized at the starting of Calendar year and may be increased/decreased as per requirement. However, the requirement of 20 interns is foreseen and these guidelines accordingly provide for the same.

7. **Stipend:** Intern engaged will be entitled to a consolidated stipend of Rs.15,000/- per month for Post graduates and Rs. 10,000/- per month per intern for graduates payable on submission and acceptance of internship reports by the Competent Authority, NMCG. No other expenses like travel cost, etc, will be reimbursed.

Note: No Stipend would be considered, if the applicant is already getting any Stipend, under any other scheme.

8. **Selection Process:**

- A link for submission of online application would be provided on the website of NMCG as well as D/o WR, RD & GR.
- Application has to be made online only.
- A system generated acknowledgment or confirmation by email would be made available to applicants.
- Applicants must submit an online application. The selected candidates will be informed after the interview.

- On the basis of an online application system and sorted in defined eligibility and suitability criteria by a Screening Committee constituted for a purpose. All the applications will be scrutinized by the Screening Committee for conduct of interview by Selection Committee.
- The Selection Committee will be headed by Executive Director (Admin.), with Executive Director (Technical/ Projects) and one domain expert as members. Offer will be sent to selected interns subject to availability of slots, consent of the concerned division and final approval of Director General, NMCG.
- NMCG reserves the right to fix up the eligibility criteria, limit the number of applicants to be called for a particular period and to decide about the mode of screening thereof.

Note:

While all efforts would be made to keep the online system of applications activated at all times, no claim on account of its unavailability would be entertained.

9. Submission of Report & Presentation:

- i. The Interns will present a formal Report on the allotted subject at the end of the internship.
- ii. The Interns will make a presentation on the allotted subject to NMCG officials.
- iii. Interns will also be required to give to the concerned officer feedback on their experience of the programme, monitoring, and supervision.

10. Certificate of Internship:

A certificate will be issued to the interns on satisfactory completion of their internship by National Mission for Clean Ganga as per **Annexure-B**". Minimum 75% attendance is to be stipulated for successful completion/ issue of certificate.

11. Logistic Support:

- i. Interns shall be provided with a minimum logistic support i.e., working space, internet facility and other necessities as deemed fit.
- ii. They shall be advised to bring their computer or laptop.

12. Other Modalities:

- i. The attendance record of the Interns shall be maintained by the HR Cell, NMCG.
- ii. The details of work supervision will be maintained by the concerned officer and forward the same along with the copy of the project report for successful completion of Internship for counter signature.
- iii. Interns are encouraged to attend all workshops and seminars being held in NMCG or the same where NMCG is participating during the internship period.
- iv. The intern may be required to undertake travels, if any, in connection with the internship as per approval of the concerned ED. The expenses in this regard will be borne by NMCG as per approved norms equivalent to Grade E officials of NMCG.
- v. It may strictly be observed that the conduct of the interns and their access to data shall be the sole responsibility of the concerned officer only.

13. Scheme Review:

The Scheme, in its present form, is proposed for two years. A review of the Scheme may be undertaken after one year and necessary changes may be made, if required. The scheme so reviewed will be placed on the website of NMCG.

14. Relaxation:

Director General, NMCG will have the powers to relax any of the conditions (except financial) mentioned above, in respect of any deserving candidates.

Annexure "A"**DOMAINS/ AREAS AVAILABLE FOR INTERNSHIP**

S.No.	Domain/Areas	No. of Interns
1	Municipal & Industrial Pollution and its abatement	4
2	River Front Development	1
3	Afforestation, Natural Farming & Biodiversity	2
4	Urban Planning	2
5	Wetlands	2
6	Communication & social media	2
7	GIS	1
8	Finance	1
9	Human Resource	1
10	Policy & Law	2
11	International Cooperation	2
	Total	20

Annexure "B"

FORMAT FOR INTERNSHIP COMPLETION CERTIFICATE

(To be given on Letter Head)

Dated:

TO WHOMSOEVER IT MAY CONCERN

This is to certify that (Mr./Ms.), a student of (University/ Institution) has successfully completed his/her Internship with National Mission for Clean Ganga, New Delhi fromto.....

2. During this period, he/she worked under ----- in the following areas/projects:
 - i.
 - ii.
3. He/she has shown special flair for ----- and his/her performance in preparation of the Report has been rated as
4. During the period of his/her internship programme, he/she was punctual and sincere.

I wish him/her success in his/ her future endeavours.

(Signature)

Annexure "C"

FORMAT FOR NOC TO BE OBTAINED FROM COLLEGE/ INSTITUTION

(To be given on Letter Head/ To be signed by HOD/ Principal)

Dated :

Subject : No Objection Certificate for NMCG Internship Programme.

It is certified that Mr. / Ms. is a *bonafide* student of
College/Institute/University of..... semester/year of..... programme.

The Institution/ College has no objection for doing the Internship programme at
NMCG for the period fromto.....

It is also certified that he/she is not registered for any course requiring his/her
attendance in the class during said period. Further, it is certified that he/she is
getting/ not getting Stipend under another scheme.

The conduct of the student as recorded by the College/Institution has been
satisfactory.

(Signature and Seal)

APPLICATION FORMAT FOR INTERNSHIP IN NMCG

1.	Name				
2.	Date of Birth				
3.	Gender (Male/ Female)				
4.	Nationality				
5.	Permanent Address				
6.	Current Address				
7.	E-mail Address				
8.	Contact No.				
9.	Aadhar No.				
10.	Educational Qualification (+ 2 Onwards)				
Sl. No	Name of Board/University/ Institute	Degree/ Examination Passed	Period	Percentage (CGPA (to be converted in %))	Subjects

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11. Course presently pursuing, the University/Institute and its duration:

12. Period during which internship is required (Maximum 6 months):

13. Names of two References from the present Institute or the Institute(s) last attended:

14. Extracurricular activities/interests:

15. Projects undertaken, if any:

16. Why do you want to join this internship (in brief not exceeding 100 words) :

I certify that the above information furnished by me is true to the best of my knowledge and belief.

Place: (Signature)

Date: (Name)

